



**EXECUTIVE ORDER NO. PCG-05**  
**Series of 2024**

**AN EXECUTIVE ORDER CREATING THE CONTRACT TERMINATION REVIEW COMMITTEE  
("CTRC") AND FOR OTHER PURPOSES**

**WHEREAS**, Annex "I" of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act", provides the Guidelines on Termination of Procurement Contracts of Goods, Infrastructure, and Consulting Services;

**WHEREAS**, under IV.6, Annex "I" of the same guidelines, the Head of the Procuring Entity may create a Contract Termination Review Committee ("CTRC") to assist him in the discharge of his function under the aforementioned guidelines. All decisions recommended by the CTRC shall be subject to the approval of the Head of the Procuring Entity;

**WHEREAS**, there is a need for the creation of CTRC to assist the Head of Procuring Entity in exercising his functions concerning the termination of procurement contracts to promote fairness and to prescribe contract conditions and measures to enable the City Government of Pasig to protect its interests;

**NOW THEREFORE**, I, VICTOR MA REGIS N. SOTTO, Mayor of Pasig City (herein also referred as the Head of Procuring Entity), by virtue of the powers vested in me by law, do hereby order:

**SECTION 1. Creation and Composition of the Committee** – A Contract Termination Review Committee ("CTRC") concerning termination for procurement contracts is hereby created and shall be composed of the following:

<b>Chairperson</b>	:	The City Administrator
<b>Vice-Chairperson</b>	:	Head, Office of General Services
<b>Members</b>	:	Three (3) Representatives from Departments/Offices  Representative from End-Users

**SECTION 2. Duties And Responsibilities.** – The CTRC shall assist the Head of Procuring Entity in the discharge of his functions under the 2016 Revised Implementing Rules and Regulations of Government Procurement Reform Act.

**SECTION 3. Meetings And Quorum.** – The CTRC shall meet as often as necessary upon call of the Chairperson, or the Vice-Chairperson, in the absence of the former. A majority of the members of the CTRC shall constitute a quorum. All recommendatory decisions of the CTRC shall be subject to approval of the Head of Procuring Entity.



**SECTION 4. Secretariat.** – The Office of the City Administrator is hereby designated as Secretariat to the CTCRC. It shall provide administrative support in the conduct of meetings, take charge of communications and notices, and take custody of all records, information, and other documents of the CTCRC.

**SECTION 5. Honorarium.** — The Chairperson, Vice-Chairperson, and Members of the CTCRC, along with the Secretariat, shall be entitled to a per diem of PHILIPPINE PESO: ONE THOUSAND PESOS (PHP 1,000.00) for each convention or meeting attended.

**SECTION 5. Repealing Clause.** – All prior Orders, Issuances or Guidelines inconsistent herewith are deemed amended, modified or superseded.

**SECTION 6. Separability Clause.** – The provisions of this Executive Order are hereby declared separable and, in the event, any such provisions are declared invalid, the other provisions, which are not affected, thereby shall remain in force and effect.

**SECTION 8. Effectivity.** – This Order shall take effect immediately.

DONE this 04<sup>th</sup> day of March, 2024 at City of Pasig, Metro Manila.

  
**VICTOR MA REGIS N. SOTTO**  
City Mayor



06 MAR 2024 @ 11:45